



## Q&A Relating to Materials and Resources:

### **1. What do Education Resources and Materials include?**

A variety of materials, including but not limited to, the usage of:

- Text books
- Exercise books
- Science Lab Materials and Equipment
- Arts and Crafts Materials
- Innovation Hub Equipment and Supplies
- Online Resources
- Science Foss Kits
- Robotics Lego sets;

And a number of other resources and interactive materials will be provided to our students to support and enhance their learning experience.

### **2. Which grades are they provided for?**

Materials and resources are provided for all grades K-12.

### **3. Are text books distributed in classrooms?**

No, text books and related materials will be available for collection from the ERM (Education Resources and Materials) store located in the Administration Building.

Kindly refer back to the map attached to the form which will be distributed to our students in their classrooms.

### **4. What is the payment method?**

Students will receive an ERM form today, the 2<sup>nd</sup> of September.

Payments can be made either be Debit/Credit card, Cash or Cheque. There are 3 options available for payments, which include:

1. Full payment through the finance department
2. Payment in installments in line with the tuition fee installment
3. Self-purchase from external parties

**5. When can the resources be collected?**

Resources and materials will be available for collection starting from Monday the 3<sup>rd</sup> of September.

**6. Will students be provided with the list of Resources and Materials required?**

For those who opt for the Self-purchase option, the list will be available with the School Secretaries starting from Monday the 3<sup>rd</sup> of September.

**7. Who can collect them?**

Collection can be made upon presentation of the signed ERM form (with the payment option indicated clearly) and for students who have already paid in the system.

**8. Will the resources and materials be provided in full on the same day?**

Depends on the availability of materials in the ERM store and requirements of the curriculum during the course of the year

**9. Can the resources and materials be provided if the payment has not yet been made?**

Yes, provided the form is returned and signed to the Finance Department indicating the option of payment.

**10. What happens if the student opts for the Self-Purchase option?**

The list of Resources and Materials will be available with the School Secretaries.

**11. I cannot come to School to pay, what should I do?**

To ensure your child is entitled to receive the Educational Resources and Materials, the form must be signed and submitted to the School's Finance Department manually or digitally at the earliest.

Forms can be sent to the Finance Department directly to **Ms. Rachel D'Souza** on [rachel.dsouza@bayanschool.edu.bh](mailto:rachel.dsouza@bayanschool.edu.bh) or contacted on **33538051**.

**12. Where do I go for payment?**

Payments are to be made directly through the Finance Department located in the administration building.

**13. Is the option of partial payment available for textbook usage only?**

No, in order to ensure that the student benefits from full use of resources, the option of partial payments will not be available.

**14. What is the Innovation Hub?**

The innovation hub is a multipurpose area where students can innovate and think outside the box using materials provided to them that will integrate technology into hands on learning e.g. prototyping (samples), robotics, multimedia room, and an extensive online library.

**15. Who can use the Innovation Hub?**

Grades 1 to 12.

For our primary students, we are focusing on integrating the culture of “Making” into their classrooms, however, the innovation hub will be open to them for extracurricular use and monthly weekend activities in addition to weekly or biweekly usage during classroom time.

**16. Is the Innovation Hub open afterschool?**

Students are welcome to use the innovation hub afterschool and during break times under strict supervision from a team of trained staff.

**17. Has the School received an MOE approval for the approval on the ERM fees?**

Kindly refer directly to the Director General’s office for all queries and concerns relating to the MOE.

**18. Are there any changes on campus relating to Buildings and additional facilities?**

Yes, the previous preschool building has now been upgraded and referred to as the Primary 1 Building occupying 2 grade levels (1 and 2), and the current Primary building is now referred to as Primary 2 Building occupying grades 3 and 4.

We have also included new Primary Art room, 6 new Science labs in the MS and High School as well as an additional Science room in the Primary Room in addition to a new Robotics and Vex Lab in the Innovation Hub that can be used starting from the Primary levels.

The Administration building has now been transformed into an Innovation Hub, a Digital Research Center, and all support administrative units have now been transferred to the 1<sup>st</sup> floor (old library) to smaller offices to include more specialized departments focusing on the strategic planning and upgrading of the curriculum and educational programs with the exception of the Registration Office and the Finance and Accounts Department to ensure easy access for parents.

**19. Has there been any changes in School Hours?**

School hours remain the same for students from Grades 1-12,

7:10 – 2:10 with the exception of Tuesday where the School day ends at 12:45 pm.

Preschool timings have been changed to start from 7:30 am – 12:45 pm, with the exception of Tuesdays where the School day ends at 12:30 pm.

**20. Where is the Uniform Shop located?**

The uniforms are available for immediate purchase at the Bayan Zone Uniform Shop located by Gate 4 from 7:00 to 3:00 every School day.

**21. As a parent, we would like to see the Resources, Materials and Facilities provided.**

The School welcomes parents at any time for a full School Campus tour.

Appointments can be made through the Head of the Registration Office Ms. Maha Tadros 77122247.

**22. If I have any concerns relating to my child's health, who do I contact?**

Please be advised that the School has hired a full time qualified and experienced School Doctor, Dr. Fathima Nasmy.

Health concerns should be directed to the School Principals in coordination with the School Infirmary 77122300.

**23. Who should I contact for further queries relating to payments?**

For inquiries, please visit the Live Chat or call the Finance and Accounts Office on [33538051](tel:33538051).

Thank you for contacting Bahrain Bayan School.